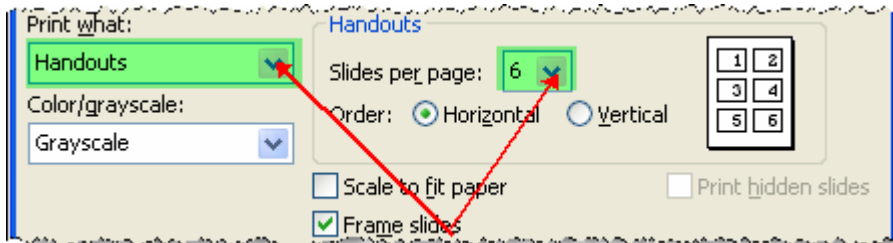


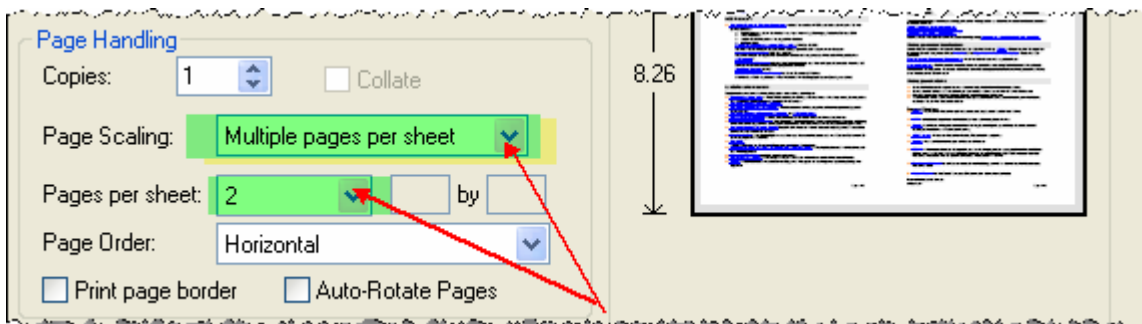
Power Point Slides

Go to File/Print and select **Handouts** and choose the **number of slides/page**



PDF Files

Go to File/Print and select **Multiple Pages/Sheet** and choose the number of **Pages/Sheet**



Other Office Products (ie Word, Excel)

We **do not recommend** that this option is used with Office Products as we have experienced problems.

If you must print multiple pages then we have found the best solution is to follow the instructions below, send the job to the printer **twice** and select the **second** job to actually print. This will provide a better printout but not necessarily a perfect result.

Go to File/Print and choose the number of **Pages/Sheet** and select A4 as the **Paper Size**.

