

EndNote 9: User guide

for the Faculty of Humanities & Social Sciences

This guide covers:

- Creating and managing EndNote libraries and references;
- Citing references and creating bibliographies in Word;
- Downloading library database and catalogue records into EndNote.

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1. GETTING STARTED WITH ENDNOTE

1.1 What is EndNote?

- Creates in-text citations in Word documents;
- Creates formatted bibliographies;
- Imports references from library catalogues and databases, e.g. *Art Abstracts*, *Sociological Abstracts*, etc.
- Sorts and stores references.

1.2 Opening EndNote

1. Click on *Start > Programs > EndNote > EndNote Program*.
- 2 Select *Open an existing EndNote* library.
3. Click on *Browse*.
4. Select the library you want and click on *Open*.

NOTE: Previewing references

- Highlight a reference and click on *Show Preview* to display the preview pane. This will display your references in the currently selected output/ bibliographic style. Information on selecting output styles is covered later in this guide.

1.3 Creating your own EndNote library

1. Open *EndNote*.
2. Select *File > New*.
3. Name and save the library (you don't need to supply a file extension as EndNote will add the extension *.enl* automatically).

1.4 Saving your EndNote library

- To make a copy of your **EndNote library only** (does not include styles, filters and connection files):
 1. Open your EndNote library.
 2. Select *File > Save a copy*.
 3. Choose where to save it.
 4. Click on *Save*.
- Use your file management software to back up your EndNote library, and any modified **styles, filters and connection files**. The default locations for these files are the C:/ Program files/ Endnote.

1.5 Customizing the EndNote library display

1. To change the fields displayed, go to *Edit> Preferences> Display Fields*.
2. Choose the fields you want to display from the drop down menu.
3. Click *Apply>OK*.

These settings will now apply to all of your EndNote libraries.

1.6 Setting an EndNote library to open automatically

You can specify the library or libraries you want to open automatically when EndNote starts up.

1. Open the library or libraries you would like to set as your default.
2. Go to *Edit>Preferences>Libraries*.
3. Select *Add Open Libraries* and all of the currently open libraries will be added to the list of default libraries that open when EndNote starts.
4. Click on *Apply>OK*.

1.7 Assistance with EndNote

- Online help is available within EndNote – Press F1 or click on Help.
- The La Trobe University Library databases page includes EndNote filters and instructions for direct exporting records from La Trobe University Library databases <http://www.lib.latrobe.edu.au/databases/index.php>
- The “official” EndNote Internet site <http://www.endnote.com/>

2 ENDNOTE REFERENCE MANAGEMENT

2.1 Typing references into your EndNote library

1. Click on *References>New Reference* (Shortcut: *Ctrl N*).
2. Select a Reference type from the *Reference Type* drop down menu. There are 26 reference types provided. The default Reference type is *Journal Article*.
3. Enter bibliographic data.
 - Use the *Tab* key to move down through fields in a reference.
 - Use the *Shift Tab* keys to move up through fields in a reference.
 - Click on the *Close button* to save and close the reference (Shortcut: *Ctrl W*).

NOTE: Reference size

- Each field in a reference can accommodate approximately 8 pages of text with a total limit of approximately 16 pages per reference.

Authors

- One author name per line.
- If an organization name has one or more internal commas, replace the first of those commas with two commas, and don't put a comma at the end (see example below).
- If you don't know all author names, the last author should be **et al.**, OR **and others**, (include the comma following *et al* or *and others*).

Smith, Bill

Smith, B. K. (space between initials)

Smith, Bill, Dr (the second comma denotes a title)

Bill Smith

Smith, Bill, Jr.

La Trobe University,

Department of Agriculture,, Division of Animal Health

Titles

- Enter the raw data and leave the formatting to EndNote, unless italics are required in part of the title. Do not use full stops at the end of article or book titles.
- Although the EndNote Output styles can change the capitalization of titles, it is best to capitalize the title in the same way that you would like it capitalized in your bibliographies.

Pages

- Page numbers can be entered as complete (1332-1339) or abbreviated (1332-9).
- EndNote can change the page number to full or abbreviated page numbers, or just the first page, depending on the output style selected.
- Don't use commas within numbers e.g. 1,329

Keywords

- Keywords can be separated by pressing the enter key after each keyword

Links to files (e.g. downloaded pdf journal articles and Word Documents)

1. Select or open a reference.
2. Choose *References*> *Link to*.
3. Click on Link to PDF
4. Navigate to the file you want to link to, select and click *Open*.
5. The path to the chosen file is automatically entered into the PDF field of the reference.
6. To open the link, select or open the reference, and choose *References*> *Open link* (Shortcut: *Ctrl G*), or double click on the link in the reference.

URLs

- Enter the URL in the URL field, for example, <http://www.endnote.com>
- Enter multiple URLs, one per line (press enter key after each URL).

NOTE: Creating your own reference types

1. Click on *Edit>Preferences>Reference Types>Modify Reference Types*.
2. Edit your reference type.
3. Click on *OK*

2.2 Editing and deleting references in your EndNote library

- **Copy and paste** references (useful if you are inputting references from the same source, e.g. multiple chapters from a book). Shortcut = *Ctrl C* and *Ctrl V*. The new reference will be highlighted. Always edit the new reference.
- **Undo** the last change made to a reference = *Edit/ Undo*
- *File/ Revert reference* discards all changes made to a currently open reference since it was last opened or saved.
- **Delete references** = *References/ Delete* (Shortcut: *Ctrl D*).

2.3 Selecting and viewing references in your EndNote library

- **Double click** on a highlighted reference to view it.
- **Select multiple references** = *Ctrl* and *click*. Press *Enter* to view selected multiple references.
- **Select a continuous range** of references = *Shift* and *click*.
- **Close multiple open references** = *Shift* and *Ctrl W*.

2.4 Navigating the EndNote library

Move through your EndNote library by:

- Clicking on the vertical scroll bar with the mouse.
- Using the \uparrow \downarrow keys to move up or down from the currently selected reference.
- *Home* (first reference) and *End* (last reference) and *Page Up* and *Page Down*.
- Typing in the first few letters of an author's surname.
- Sort your library by clicking on a column heading, e.g. the title, year or author column headings.
- Click on the *Previous* and *Next Reference* buttons in an open EndNote reference.



•

NOTE: Library sort order

1. Change the sort order in your EndNote library by selecting *References > Sort References*.
2. Select one or more fields to sort.
3. Click on the *Ascending/ Descending* order button/s.
4. Click on *Sort*.

2.5 Searching for references in your EndNote library

Click on *References > Search References* (Shortcut: *Ctrl F*).

Enter search terms.

NOTE: Searching basics

- Search features include Boolean operators, matching case or words, saving and loading saved searches.
- *Esc* cancels a search in progress.
- EndNote defaults to matching partial words (automatic left and right truncation), e.g. school will find schools, schooling, preschools etc.
- EndNote searches only one library at a time. The name of the library being searched is displayed in the title bar of the search screen.
- When you have finished working with the found references, choose *References > Show All* (Shortcut: *Ctrl M*) to restore all references to view.

3. CITING REFERENCES AND CREATING BIBLIOGRAPHIES USING MICROSOFT WORD

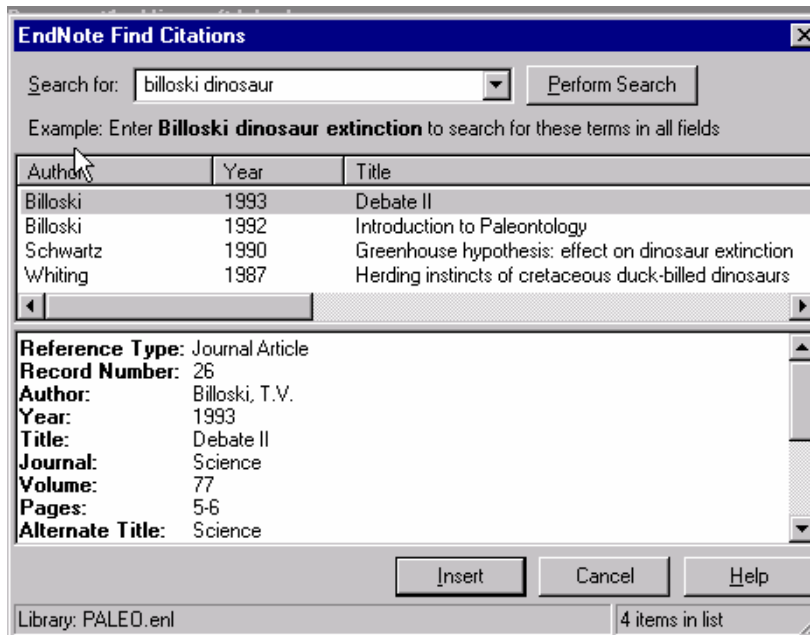
3.1.1. Inserting citations into Word documents

1. Open your EndNote library or libraries that contain the references you want to cite.
2. Open the document in Word.
3. Position the cursor in the paper where you intend to insert the citation.
4. **Alt 1** (this takes you to EndNote).
5. Select the citation/s you want to insert. Select multiple references by holding down *Ctrl* while *clicking* on the required references in your EndNote library (OR *Shift* and *click* to select a continuous range of references).
6. **Alt 2** (this inserts the citation/s in your Word document).

Alternative method: Inserting citations using the Tools menu

1. Click on the Word *Tools > EndNote > Find citations* menu.
2. Enter identifying text in the *Search for* box to locate the appropriate reference, for example, *Billoski dinosaur*.

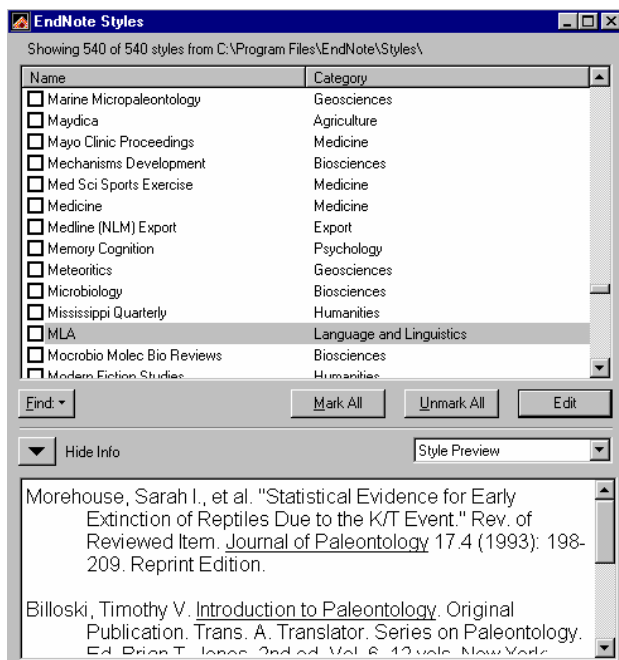
3. Click on *Perform search*.



When a single citation matches the search, the citation is inserted into the Word document. When multiple references match the search, they are listed so that you can highlight and *Insert* the appropriate reference.

3.1.2 Selecting bibliographic styles

The bibliographic style determines how EndNote formats the citations and creates a bibliography in the Word document.



1. Highlight the bibliography. Go to the EndNote *Edit> Output styles* menu.

2. If the style you want is not listed in the default list, select *Open Style Manager*.

3. Preview styles by clicking on the *Hide Info/ Show Info* button on the EndNote styles screen and selecting *Style Preview*.

4. You can use *Find* to view styles organized by subject area and you can type in the first few letters of a style name e.g. *APA* to preview a style.

5. Select the style/s you require by ticking the box to the left of the styles.

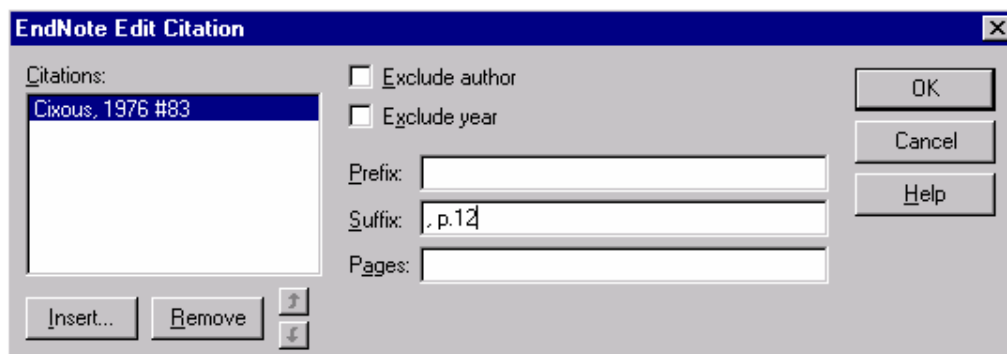
3.1.3 Formatting the bibliography

1. To change the bibliographic style of your citations and bibliography, go to the Word *Tools* menu>*EndNote*>*Format Bibliography* (**Alt 3**).
2. Verify the selected bibliographic style or select another bibliographic style from the *With output style* drop down menu.
3. Click on *OK*.

3.2 Editing in-text citations

You may want to remove the year, author or add a page reference to citations.

1. Insert and format the citation (**Alt 1** and **Alt 2**).
2. Click on the formatted citation.
3. Select the Word *Tools* menu>*EndNote*>*Edit Citation(s)*.
4. Customize the citation as needed. Some of the *Edit Citation* options include excluding the author or year or adding page numbers. Page numbers should be entered in the **suffix field**, e.g. , p.12



3.3 Printing your EndNote Library (without creating a document with in-text citations)

Open the library from which you would like to print references.

To print **all references**, make sure all references are showing (Choose *Show All References* from the *References* menu if all references are not displayed).

OR

To **select references** for exporting, use the *Search* command on the *References* menu OR you can use *Ctrl* and *click* or *Shift* and *click* to select references. If you use *Ctrl* and *Shift* or *Click*, you will then need to go to the *References* menu, and click on *Show Selected References* so that only the selected references are displayed.

Choose a style from the *Output Styles* submenu on the *EndNote Edit* menu.

Choose *Export* from the *EndNote File* menu.

Name the file, specify the save location and select the file type (**rtf is best if you want to edit or print the bibliography in Word**).

Click on *Save*.

Open and print the bibliography in Word.

4. IMPORTING RECORDS FROM THE LIBRARY CATALOGUE

The La Trobe University Library catalogue can be accessed at: <http://library.latrobe.edu.au>

Download the LTUL filter from the EndNote website at

<http://www.lib.latrobe.edu.au/help/endnote/latrobe-connection.php>

You will need to save the downloaded filter to C:/Program Files/ EndNote/Filters.

Step One: Downloading Library catalogue records

- If you are in the full record display, click on *Export*.
- If you are exporting from a list of titles, click the box next to each required title. Then click on *Save marked records* at the bottom of **each** page.
- When you have finished selecting titles, click on *Export saved list*.
- From *Format of List* select *Full Display*.
- From *Send List to* select *Local disk*.
- Click on *Submit* > *Save*.
- Type in a drive and file name and click on *Save*.

Step Two: Importing Library catalogue records

- Open your EndNote library.
- Select *File* > *Import* > *Choose File*.
- Select your file and click on *Open*.
- Click on the *Import Option* drop down menu to select *LTULcallnumber.enf*
- If the filter you require is not listed, click on *Other filters* to view the full range of filters available.
- Click on *Import* to import your records.

Importing records from the library Catalogue using a connection file

- Download the Library connection file from the La Trobe University Library EndNote website at <http://www.lib.latrobe.edu.au/help/endnote/latrobe-connection.php> and save to C:/Program Files/EndNote/Connections.
 - Open EndNote.
 - Select *Tools >Connect*
 - Click on *Connect* to view the full list of connection files.
 - Select the connection file (LaTrobeUniLibCat2002.enz) and click on *Connect*.
 - Search the catalogue by typing in your search terms and click on *Perform search*.
 - Click on *OK* to retrieve your search results.
 - Select *Copy All References...* to copy all of your search results to your EndNote library.
 - To select references: *click* to select one reference, *Ctrl* and *click* to select multiple references; and click on *Copy ...x number References to...* The selected references will be copied to your EndNote library.
 - To conduct additional searches, go to the References menu and select *Search* (Shortcut: *Ctrl F*).
 - Close the search window to exit the catalogue.

5. IMPORTING RECORDS FROM LA TROBE UNIVERSITY LIBRARY DATABASES

Step One

Download records as per instructions given for databases (see below).

Step Two

Check that the references have imported correctly into your EndNote library. Some adjustments may be necessary.

Step Three

Select *References>Show All* (Shortcut: *Ctrl M*) to merge the downloaded references and to view your entire EndNote library.

Step Four

1. Search and remove duplicates from your endnote Library by clicking on *References>Show all*.
2. Click on *References>Find duplicates*.
3. Select *References> Delete* to remove duplicates from the library.

NOTE: Customizing EndNote duplicates searching

The EndNote default criteria for detecting duplicates are reference type, author, year and title fields. You can change the criteria for detecting duplicates by selecting:

1. *Edit > Preferences > Duplicates.*
2. Select the fields you want EndNote to compare e.g. Author, Year and Pages.

A complete list of La Trobe University Library databases and instructions for downloading references to EndNote is available at <http://www.lib.latrobe.edu.au/databases/index.php>

Click on *more info...* to view EndNote information for that database

Downloading filters? Save them to your C drive > Program files > Endnote > Filters

Database	Import Option
<p>Art Abstracts (Silver Platter)</p>	<p>Download the Endnote Filter from the Art Abstracts database page. Click on <i>more info</i> to locate the filter. Save the downloaded filter to C:/Program Files/ EndNote / Filters</p> <p>Downloading records</p> <ul style="list-style-type: none"> • Mark records • Click on Save. • In the Save Records screen: • Select <i>All fields</i> • Unselect <i>Include... Search history</i> • Select <i>Record number</i> • Ensure that field labels are listed as <i>Short Labels</i> • Click on <i>Save Records</i> <p>Importing records into Endnote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option:</i> drop down menu to select an import filter. • If the filter you require is not listed, click on <i>Other filters</i> to view the full range of filters available. • Find and highlight the Art Abstracts_SP filter • Click on <i>Choose</i> to select the highlighted filter • Click on <i>Import</i> to import your records <p>Please note that this filter imports journal article records however records for other document types are more problematic. Corporate author names also do not import correctly. Records should be checked after importing.</p>
<p>Philosophers Index (Silver Platter)</p>	<p>Download the Endnote Filter from the Philosophers Index database page.</p> <p>Click on <i>more info</i> to locate the filter.</p>

	<p>Save the downloaded filter to C:/Program Files/ EndNote 9/ Filters</p> <p>Downloading records</p> <ul style="list-style-type: none"> • In the Save Records screen: • Select <i>All fields</i> • Unselect <i>Include... Search history</i> • Select <i>Record number...</i> • Ensure that field labels are listed as <i>Short Labels</i> • Click on <i>Save Records</i>. <p>Importing records into Endnote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option</i>: drop down menu to select an import filter. • If the filter you require is not listed, click on <i>Other filters</i> to view the full range of filters available. • Find and highlight the Philosopher's Index_SP_LTU filter • Click on <i>Choose</i> to select the highlighted filter • Click on <i>Import</i> to import your records
<p>America – History and Life</p> <p>Historical Abstracts (ABC-CLIO)</p>	<p>Download the Endnote Filter from the Historical Abstracts database page. Historical Abstracts filter will work for both databases.</p> <p>Click on <i>more info</i> to locate the filter. Save the downloaded filter to C:/Program Files/ EndNote / Filters</p> <p>Downloading records</p> <ul style="list-style-type: none"> • Mark or tag the items you want to download • Click on <i>Output Options</i> • Click on <i>Full Entry format</i> and select <i>All</i> or <i>Tagged</i> entries. • Select Output type: <i>Tab-Delimited display</i>. • Click on the <i>Submit</i> button. • Go to the Internet Explorer File menu and Save as a text file. <p>Importing records into Endnote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option</i>: drop down menu to select an import filter. • If the filter you require is not listed, click on <i>Other filters</i> to view the full range of filters available. • Find and highlight the HistoricalAbs filter • Click on <i>Choose</i> to select the highlighted filter • Click on <i>Import</i> to import your records
<ul style="list-style-type: none"> • Bibliography of the History of Art (BHA) <p>And</p>	<p>Downloading and importing records</p> <ul style="list-style-type: none"> • Mark or tag the items you want to download • Go to Preferences (at the top of the page) • Click on the <i>EndNote 4.03 or higher</i> button

<ul style="list-style-type: none"> • Anthropology Plus 	<ul style="list-style-type: none"> • Display multiple records as: <i>Full</i> • Click on the <i>Apply Preferences</i> button • Click on the <i>Export to bibliographic software</i> link <p>Please note that journal article records are easily imported into Endnote. Records for other document types are more problematic. Records should be checked after importing.</p>
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Database	Import Option
CAB Abstracts (Silver Platter)	<p>Downloading records</p> <p>In the Save Records screen:</p> <ul style="list-style-type: none"> • Select All fields. • Unselect Include... Search history. • Select Record number... • Ensure that field labels are listed as Short labels • Click on Save Records. <p>Importing records into EndNote</p> <ul style="list-style-type: none"> • Open an EndNote library. • Select <i>File> Import> Choose File</i> (the file containing the records that you have downloaded). • Select your file and click on <i>Open</i>. • Click on the <i>Import Option</i> drop down menu to select an import filter. • Select <i>CAB Abstracts (SP)</i>, however if this filter is not listed, click on <i>Other filters> CAB Abstracts (SP)> Choose</i>. • Click on <i>Import</i> to import your records.
Current Contents (Ovid)	Direct export – see instructions for OVID databases.
Expanded Academic ASAP and MLA	Direct export – will be available after an upgrade to the interface in December 2005
<ul style="list-style-type: none"> • PAIS International • PAIS archive 	<p>Downloading and importing records</p> <ul style="list-style-type: none"> • Mark or tag the items you want to download • Select the Export option • Export marked records from this search • Export to EndNote • Click on Save • Name and save the downloaded records

	<p>Importing records into EndNote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option</i>: drop down menu to select an import filter. • If the filter you require is not listed, click on <i>Other filters</i> to view the full range of filters available. • Find and highlight the PAIS (OCLC) filter • Click on <i>Choose</i> to select the highlighted filter • Click on <i>Import</i> to import your records
<ul style="list-style-type: none"> • Bibliography of Asian Studies 	<p>Downloading the EndNote filter</p> <ul style="list-style-type: none"> • Locate the Bibliography of Asian Studies Filter on the University of Queensland's EndNote Filter page http://www.library.uq.edu.au/faqs/endnote/filters.html • Shift and Click to save • Save the downloaded filter to C:/Program Files/ EndNote 9/ Filters <p>NOTE you will need to close down your EndNote program and reopen it to find the new filter.</p> <p>Downloading and importing records</p> <ul style="list-style-type: none"> • Add to bookbag the items you want to download • Select bookbag and click on Download contents • Save the file <p>Importing records into EndNote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option</i>: drop down menu to select an import filter. • Click on <i>Other filters</i> to view the full range of filters available. • Find and select the uq filter for Bibliography of Asian Studies • Click on import to import the records into your EndNote Library.
<ul style="list-style-type: none"> • ERIC • Sociological Abstracts (CSA databases) 	<p>Downloading and importing records</p> <ul style="list-style-type: none"> • Mark or tag the items you want to download • Click on the Save Print or Email option • Choose Full Format • Click on Save • Name and save the downloaded records <p>Importing records into EndNote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option</i>: drop down menu to select an import filter. • If the filter you require is not listed, click on <i>Other filters</i> to view the full range of filters available. • Find and highlight the Eric CSA or Sociological Abs CSA filter depending on your database • Click on <i>Choose</i> to select the highlighted filter • Click on <i>Import</i> to import your records

<ul style="list-style-type: none"> • LLBA • Social Services Abstracts <p>(CSA databases)</p>	<ul style="list-style-type: none"> • Locate the LLBA (or Social Services Abstracts) Filter on the University of Queensland's EndNote Filter page http://www.library.uq.edu.au/faqs/endnote/filters.html • Shift and Click to save • Save the downloaded filter to C:/Program Files/ EndNote 9/ Filters <p>NOTE you will need to close down your EndNote program and reopen it to find the new filter.</p> <p>Downloading and importing records Follow the instructions above (ERIC and Sociology Abstracts)</p> <p>Importing records in EndNote</p> <ul style="list-style-type: none"> • Open your EndNote library • Select <i>File</i> and then <i>Import</i> • Click on <i>Choose File</i> to locate your downloaded search results • Select your file and click on <i>Open</i> • Select the <i>Import Option</i>: drop down menu to select an import filter. • If the filter you require is not listed, click on <i>Other filters</i> to view the full range of filters available. • Find and highlight the saved filter LLBA or Social Services Abstracts • Click on <i>Choose</i> to select the highlighted filter • Click on <i>Import</i> to import your records
<p>Proquest databases</p>	<p>Direct export –uses neither filter nor connection file method!</p> <ul style="list-style-type: none"> • Display the Results list. • Mark titles by clicking in the boxes next to the citation/s. • Click on Results and Marked List. • Click on Marked List. • Click on Export Citations. • Select the option Export directly to ProCite, EndNote or Reference Manager. • The EndNote program will open. • Choose the EndNote library into which the records should be imported.
<p>OVID databases</p> <ul style="list-style-type: none"> • Current Contents • PsycInfo 	<p>Locate the Results Manager at the bottom of the records display screen and select:</p> <ul style="list-style-type: none"> • Citations: Selected or All in this set etc • Fields: Complete reference • Citation format: Direct Export • Click on Save. • EndNote will open and you will be prompted to select a Reference Library. <p>Select the EndNote library into which the citations will be downloaded and click on <i>Open</i>.</p>
<p>Informit Databases</p>	<p>You will need to download import filters for each Informit database you wish to search. See University of Queensland Endnote filters page at http://www.library.uq.edu.au/faqs/endnote/filters.html</p>

e.g. APAFT, AGIS, AEI	
Web of Science	<p>Direct export</p> <p>Go to <i>marked list</i> to view the records you have marked</p> <ul style="list-style-type: none">• Select the fields you want to include in addition to author/s, article title and source.• Click on <i>Export to Reference Software</i>.• EndNote will open and you will be prompted to select a Reference Library. <p>Select the EndNote library to which the citations will be downloaded and click on <i>Open</i>.</p>

6. ANSI CODES

Enter special characters such as diacritical characters, Greek symbols, e.g. ä æ è) by copying and pasting from Word OR using ANSI codes.

To use ANSI codes, hold down the *Alt* key and type the ANSI code on the numeric keypad.

0131	f	0162	ç	0193	Á	0224	à
0132	„	0163	£	0194	Â	0225	á
0133	...	0164	¤	0195	Ã	0226	â
0134	†	0165	¥	0196	Ä	0227	ã
0135	‡	0166	¦	0197	Å	0228	ä
0136	^	0167	§	0198	Æ	0229	å
0137	‰	0168	¨	0199	Ç	0230	æ
0138	Š	0169	©	0200	È	0231	ç
0139	‹	0170	ª	0201	É	0232	è
0140	Œ	0171	«	0202	Ê	0233	é
0141		0172	¬	0203	Ë	0234	ê
0142	Ž	0173		0204	Ì	0235	ë
0143		0174	®	0205	Í	0236	ì
0144		0175	¯	0206	Î	0237	í
0145	‘	0176	°	0207	Ï	0238	î
0146	’	0177	±	0208	Ð	0239	ï
0147	“	0178	²	0209	Ñ	0240	ð
0148	”	0179	³	0210	Ò	0241	ñ
0149	•	0180	´	0211	Ó	0242	ò
0150	–	0181	µ	0212	Ô	0243	ó
0151	—	0182	¶	0213	Õ	0244	ô
0152	~	0183	·	0214	Ö	0245	õ
0153	™	0184	,	0215	×	0246	ö
0154	š	0185	¹	0216	Ø	0247	÷
0155	›	0186	º	0217	Ù	0248	ø
0156	œ	0187	»	0218	Ú	0249	ù
0157		0188	¼	0219	Û	0250	ú
0158	ž	0189	½	0220	Ü	0251	û
0159	ÿ	0190	¾	0221	Ý	0252	ü
0160		0191	¿	0222	Þ	0253	ý
0161	ı	0192	À	0223	ß	0254	þ
						0255	ÿ