

INSIGHT database

What is It? Insight® is software from Luna Imaging, Inc. that your lecturer and the library use to manage, access, use, and present collections of digital images.

How DO I access Insight?

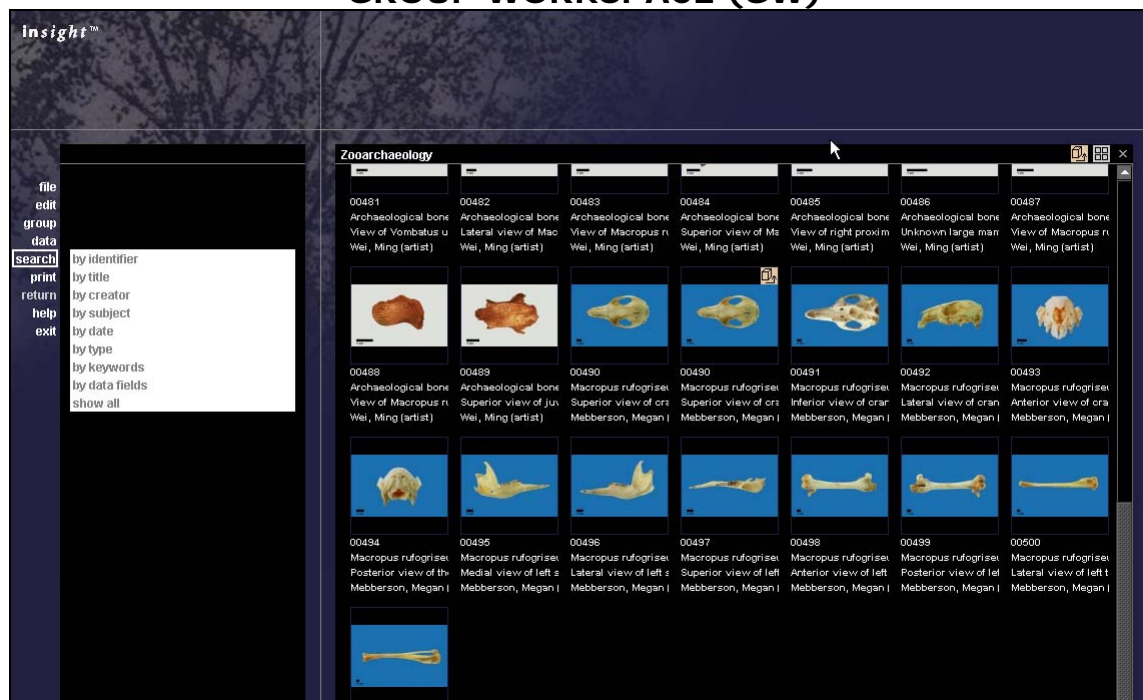
There are two versions of Insight available to users at La Trobe University: <http://www.lib.latrobe.edu.au/insight/>

How does Insight work? There are two parts to the Insight interface

- **GROUP WORKSPACE**
- **IMAGE WORKSPACE**

When you open **Insight** you will be in the -

GROUP WORKSPACE (GW)



- From here you can do a quick scan of image thumbnails and do a range of text searching to retrieve particular images.
- Double-click on an image to bring it into the **IMAGE WORKSPACE** Where images can then be manipulated with the image toolbar
 - **Keyboard shortcuts** – some shortcut keys you may find useful in the Group Workspace (simply type the letter)
 - D (Opens) Data window – description of selected image
 - L Shows selected images only
 - M Selects Visible images
 - N De-selects images R Cross between IW & GW
 - S (Opens) search Menu

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IMAGE WORKSPACE (IW) - TOOLBAR

- Click on the icon to execute these operations (or use Keyboard Shortcut indicated in parentheses)

